

ORANGE COUNTY INTERGROUP OF OA, INC.

Service Board Minutes

December 14, 2023

The virtual Zoom meeting was called to order at 6:30 pm with the Serenity Prayer by Frank P, Chair.

Board Members Present

Frank P, Chair

Sharon P, Vice Chair

Steven M, Secretary

Missy S, Treasurer

Caroleena A, E-Media Manager

Terry L, Meeting Liaison

Board Members Absent: Rosemary D, Office Liaison, David F, Publications

Guests Present: Steve D, Domingo, Paula F, Nancy G

Board Positions Vacant: 12 Step Within, Activities, and Public Information. (3) Region 2 Representatives and (2) World Service Conference Delegate (each non-board) positions also remain vacant.

CHAIR:

Frank announced that we have volunteers to be elected at the Intergroup (IG) meeting tonight: Chair, 12 Step Within, and Activities. He will also call for any other open positions to be filled.

VICE CHAIR:

Sharon had no report but indicated that she will be available to assist with any of the new board positions.

SECRETARY:

Steven asked for approval of the November Board Meeting Minutes, minutes approved as submitted. He will also ask to have any new IG reps provide contact information and will update the list of new reps.

TREASURER:

Missy presented the 2024 Budget for review and approval, motion to approve passed and will be presented to the IG. Additionally, the following motion passed: *The Orange County Intergroup will establish a nine-month Prudent Reserve of \$20,000. Cash balances at year end in excess of \$20,500 will be contributed to OA World Service & Region 2 (3-1 Ratio) to help carry the message to compulsive overeaters who still suffer. The contributions will be made near the end of December.*

The actual contributions will be made based on the actual year end balances.

Additional contributions will be made approximately quarterly to WSO/R2 in the future, roughly quarterly, based on the budgeted numbers for contributions, and to lower any excess reserves accumulated, unless the board or intergroup direct otherwise.

As such, a contribution of \$9,119.98 will be distributed to Region2 and World Service. She will also ask for a motion for ratification of the November financial reports and approval to pay December expenses.

12 STEPS WITHIN:

Open.

ACTIVITIES CHAIR:

Open.

E-MEDIA MANAGER:

Caroleena reported that she made some adjustments to the "Meetings by Day" page with links to jump to a day of the week to find meetings easier, as well as a page with all in person meetings that can easily printed.

MEETING LIAISON:

Terry reports that she has reached and verified every meeting in the OCIG. She will also work with the incoming Meeting Liaison, Nancy G to provide support. Additionally, she will be the Vice Chair to the Treasurer to assist her along with the finance committee. A discussion was held to approve the pay of the Office Coordinator to \$17/hourly beginning January 1. Motion was made and passed. Lastly, she reports that there are some adjustments needed to the sick and holiday pay to ensure we are compliant with requirements, it was decided that the paid time off will be changing from an accrual to a calendar year reset. 21 total hours will be made available each calendar year, resetting January 1st of each year.

PUBLICATIONS:

Absent, but Terry reported that the next Communique will be in a web format not PDF.

OFFICE LIAISON:

Absent.

PUBLIC INFORMATION:

Open.

Old Business:

None.

New Business:

None.

Board Meeting was adjourned at 7:15 pm.

Respectfully submitted,

Steven M., Secretary